**Job Title: Landscape Estimator**

**Salary:**  **£25- 30K depending upon Experience**

**Terms: Permanent 36 hours p/w**

**Location: Warrington Office**

**Reports To: Area Head of Business Development**

ABO**UT THE LAND TRUST:**

The Land Trust is a Registered Charity based in Warrington and operating nationally.  We are leading the way in establishing new, sustainable solutions for the management of open space, on behalf of and in partnership with, local communities.  We are responsible for the management of our 60 sites (2400 hectares of land) across the UK, including urban parks, designated nature reserves and listed buildings.  We work with local partners, such as Groundwork, Wildlife Trusts and The Conservation Volunteers and others to manage sites on the ground and engage communities.

We help a wide range of public and private landowners: including large scale landowners, housing developers, landfill operators, local authorities and mining companies, who, for a variety of reasons, want to pass on responsibility (or liability) for the management of sites, public open space or new green infrastructure to find bespoke long-term funding and management solutions for land.  These can include service charges, section 106 or endowment, or a hybrid of funding sources.  Our current endowment portfolio of over £130m provides the financial resources to ensure that our endowed sites are managed to a good standard and contribute to the wellbeing of the communities by which they are surrounded.

Our primary aim is the delivery of our five charitable objectives: environment and biodiversity; community cohesion and volunteering; health and wellbeing; education and training; and economic benefits.

**PURPOSE OF THE POST:**

* To coordinate and provide bespoke costings for specific tendering opportunities to support the Business Development Team to secure land and funding from private companies and public bodies to allow the Land Trust to deliver its charitable objects.
* To assist the Business Development Team in coordinating relevant due diligence activities.
* To provide support and input on mapping of all potential sites.
* To provide costing for estate related work including preparing specifications, landscape management plans, contract documentation.
* To compile and secure tenders for estate landscape type related work.
* To understand land management requirements as well as a cost analysis perspective

**KEY TASKS:**

* + Provide responsive and professional costing and estimator service to Business Development Team to ensure that all potential projects are effectively costed to secure new land and funding opportunities.
  + Price tenders and proposals in line with Land Trust Policy.
  + Hold, be responsible for and keep updated the Land Trust cost book.
  + Ensure the accurate and timely completion of pricing and tender requests and prepare and present pricing estimator information for review by the Business Development Team.
  + Undertake necessary research, use available cost guides, and communicate with the Estates Management team to obtain information to prepare costings.
  + Ensure the Business Development Team’s record keeping with respect to tenders is kept up to date.
  + Pull together and specify all required information from provided masterplans, drawings, landscape management plans, etc.
  + Undertake site measurement and mapping to support the accurate and timely production of accurate detailed proposals by the Business Development Team.

**PERSON SPECIFICATION:**

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| **Appropriate professional qualification**   * Degree accredited by the RICS/Landscape Institute * Post Graduate Course accredited by RICS in Quantity Surveying and Construction (or similar- CMLI) * RICS MEMBERSHIP (APC)/ studying to achieve APC/CMLI * Evidence of and commitment to continual professional and personal development. |
| **Experience and Track Record**   * 2 to 3 years track record of estimating varied projects from within landscaping industries. * 2 year track record of compiling and securing tenders for estate landscape type related work. * Strong commercial acumen and sound estimating analysis skills, with the ability to problem solve. * Ability to meet deadlines. * Excellent mathematical ability and attention to detail. * Excellent Excel knowledge, able to use GIS and AUTOCAD software * Skilled in estimating and tendering processes solid background knowledge of Forms of Tender * Current driving licence is also essential |
| **Interpersonal Skills**   * Ability to work on own initiative to manage competing priorities. * Able to work under pressure and progress a number of projects at different stages of the development cycle at one time. * Experience of working within a team environment. * Excellent and credible presentation skills to give confidence to potentially challenging clients. * Commercially astute, a solution funder with a “can do” attitude. * Results driven, with a proven ability to nurture relationships |